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|  | **Active Citizens Fund Wolverhampton NPU Information** |

**About the Active Citizens Fund**

The Active Citizens Fund is a new initiative which combines three streams of funding so that West Midlands Police can be better placed to engage with the public and encourage ‘active citizenship’. This enables communities in the West Midlands to be actively involved in projects that will make a positive difference to themselves and their communities.

Neighbourhood Policing Units (NPUs) will be provided with an annual budget to help fund community projects that reflect the priorities of WMP and its partners.

There will be two different types of funding available:

* the first being run through a local **Participatory Budgeting** process within each neighbourhood funding for **up to £1000 i**s available for projectsthat demonstrates a link to reducing crime, anti-social behaviour, harm and/or vulnerability. Applications will be presented to the community for them to decide which project should be funded – with a decision by the end of the meeting.
* the second being the **Active Citizens** **Small Grants** that will fund projects **up to £2,500** (or up to £5,000 for exceptional projects) that demonstrates a targeted link to reducing crime, anti-social behaviour, harm and/or vulnerability which also involves community participation/volunteering to ensure that projects are sustainable longer-term.

Please see the Wolverhampton Local Police and Crime Plan 2016/17 to understand more about the City’s local priorities: <https://www.west-midlands.police.uk/docs/your-local-police/wolverhampton/wolverhampton-lpc-2016-2017.pdf>

**Participatory Budgeting Funding Process**

* Applications to be submitted to the **Wolverhampton NPU Partnerships Team**, who will ensure that your application meets the criteria of the fund and then invite you along to the next Participatory Budgeting meeting (which are expected to be held in February 2017).
* You will be required to present your project to the local community, who will each be able to vote on which project they would like to see funded, with decisions being confirmed on the same day.
* Deadline for applications: **5pm** on **Sunday 5th February 2017**

**Active Citizens Small Grants Funding Process**

* Applications to be submitted to the **Wolverhampton NPU Partnerships Team** which will then be assessed by a sub-group who will make recommendations for the Wolverhampton NPU Commander’s consideration.
* The sub-group consists of key partners and community representative’s to ensure it provides scrutiny with regard to the wider involvement and public participation. The group will meet on a quarterly basis; funding decisions will normally take up to three months.
* In order for your application to be assessed at one of our scheduled meetings, please see the following application deadline dates:
  + **5pm** on **Monday 26th September 2016**
  + **5pm** on **Tuesday 3rd January 2017 (extended until Monday 16th January 2017)**
  + **5pm on Monday 27th February 2017**

**Active Citizens Small Grants Criteria**

* Groups and organisations must be properly constituted or linked to a constituted organisation, having a separate bank account with at least two signatories where we can pay the funds.
* A group does not need to be based in the community where the project is run, but the project must be of direct benefit to the residents of that area.
* We do not fund individuals.
* You may include revenue items where this is essential to the running of a time limited project (e.g. for hiring additional, temporary project staff – but these must not be employed either temporarily or permanently by West Midlands Police). This can include in-kind contributions such as volunteer time or items/materials donated to the project.
* We do not require match funding, but will look favourably on projects which contribute additional funds/resources.

If successful the applicant will be notified of the evaluation process they will need to abide by in order to receive the funding.\*

\*Evaluation will be carried out by quarterly monitoring of expenditure. In addition successful applicants will be required to complete an Impact Assessment every six months and at the end of the project. If the project is carried out over a long period of time the regularity of the reports will be agreed following the acceptance of your application.

**Pre-application support**

To discuss the policing priorities in your area, and the approach being taken, please contact:

* **Pc Joe Trusselle, Funding and Initiatives Officer**
* **Wolverhampton Central Police Station, Bilston Street, Wolverhampton, WV1 3AA**
* By phone: 101 Ext. 871 3288
* By email: j.trusselle@west-midlands.pnn.police.uk

To discuss your proposal or for advice about completing this form, please contact the Office of the West Midlands Police and Crime Commissioner:

* By phone: 0121 626 6060
* By email: wmpcc@west-midlands.pnn.police.uk

**Please send completed application form to:**

* **Funding and Initiatives Officer, Partnerships Team, Wolverhampton Central Police Station, Bilston Street, Wolverhampton, WV1 3AA**
* By email: wv\_partnerships@west-midlands.pnn.police.uk